



St. Francis of Assisi School Council

Date: June 4, 2018

1. Prayer – to be recited together

Catholic School Council Prayer

God, the source of every good gift, let us pray that all of us will experience a sense of warmth and welcome, and that there will be a rich sharing of ideas, talents and enthusiasm as together we go about our work of helping our children to grow and learn.

Help us recognize your presence in one another. Inspire us to listen with attention and patience, to share with courage and generosity, and to welcome the ideas of all. May this meeting of ours strengthen our friendships, build our communities, and increase our confidence in ourselves and our schools.

Amen

1. Acceptance of Last Minutes/ Acceptance of New Agenda

- Marie - we did discuss at the last meeting that council would not be topping up retirement gifts or any other gifts from council
- An addendum will be added to the constitution to state that council would not be purchasing any gifts for staff members of the school (ex. Retirement gifts, etc.).
- Moved by: Danielle
- Seconded by: Nicole

2. Correspondence & Misc. Notes (if applicable)

- Renewing the Promise - A Letter from the Catholic Bishops
- PRO Grant proposal for 2018-2019 - Looking deeper at the topic of Anxiety

3. Old Business (if applicable)

1. Constitution Finalization

- Dan had mentioned that we would be open to looking at new ways to engage families to attend Council meeting (through Skype or other means of communication).
- Council will also make a conscious effort to engage new families of St. Francis of Assisi to volunteer to council, or share more information of Council goals (Ex. Open House).
- Addendum to Article 12: Dependent on funds available, Council will allocate

- Vote: To keep the constitution as is or to add an addendum to Article 12 indicating that a cap for funds to charitable donations be decided upon in September of each year.
- Council voted to keep constitution as is and to not add a cap on funds for charitable donations, but rather review each request as they come in.
- Vote to pass the constitution: Majority voted to pass
- Abstain from voting: Janet
- 2. McMillians
 - Volunteers to help organize and distribute to parents
 - Profit is roughly \$600-700
 - Fun Fair – Results
 - 35% was roughly \$700 to the school
- Treasurer's Report
 - a. Summary of Accounts/Balances
- New Business:
 - a. Cross Country Update
 - The canteen went very well. Sold out of everything except for bottled water and hot dog buns.
 - All leftover items will be used for Track and Field canteen.
 - The Uhaul truck was worth it.
 - b. Track and Field - June 18, 19th
 - i. Volunteers for Monday and Tuesday
 - Volunteers for Track and Field include:
 - Nicole, Cindy, Melissa, Marie (18th)
 - Motion by Melissa: To rent a truck for two-days (possible three in case of rain) to transport items for the canteen.
 - Moved by: Christine
 - Seconded by Marie
 - Motion by Janet: To provide lunch (hot dog and a drink) to our track athletes on the day of Track and Field
 - Moved by: Nicole
 - Seconded: Cindy
 - c. Hot Dog Day
 - Thursday (before the PA Day) sold roughly \$230 worth of hot dogs
- Graduation
 - i. Format
 - i. Pizza and Cake: 4:30 to 5:15 p.m.
 - 1. 7 pizzas from Paradiso and Cake from Kim Hiemstra (Chris will pick it up)
 - ii. Mass: 5:30 - 6:30 p.m.
 - iii. Boat Cruise: 7:00 - 10:00 p.m.
 - ii. Times
 - iii. Awards

- As a school community, we've decided to create a personal momento for each child and have gone away from goals.
 - A letter went home today to all families of Graduating students
 - Evaluation of SIPSAW Goals
 - i. Update on the effectiveness of the goals
 - ii. Which goals were reached and which ones need more time
 - A suggestion was brought forward to include Council members in the creation and revision of our SIPSAW. Dan had suggested that we invite Council members to participate in our September PA day to offer input to our SIPSAW.
 - Communication with parents next year
 - i. Survey sent out before end of school year to be prepared for next school year?
 - We will continue to investigate a school-based app to communicate with families. We will continue to use School Messenger (Synervoice) to communicate with all families.
 - A donation of \$100.00 towards the Annual Director's Golf Tournament
 - Moved by: Nicole
 - Seconded: Christine.
 - ~~Possibility of council hosting a staff appreciation breakfast on the June PA Day (Friday, June 29), to recognize their dedication to our students all year round.~~
 - End of year BBQ - June 28th
 - Motion: Council will provide a free lunch for all students (Hot Dogs, juice and cool treat) on the last day of school
 - Moved by: Paloma
 - Seconded: Cindy
- Principal's Report (Dan)
 - See attached
7. Motion to Adjourn
- Moved by: Christine
 - Seconded by: Cindy

05/01/2018 05/31/2018
Date ... Range
2017-2018

Summary for: School Council-General
Cat. #: 11000

Contact Person:
Balance Forward: \$4,109.64

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
05/03/2018	Check 1091	Kim Hiemstra Cake 1st Communion	\$49.50				<input type="checkbox"/>	\$4,060.14
05/07/2018	Check 1092 ①	Marie Sardinha Anxiety Seminar	\$62.05		\$6.51	\$4.43	<input type="checkbox"/>	\$3,998.09
05/07/2018	Check 1093 ②	Melissa Carroll food for Seminar and canteen	\$135.60		\$15.60	\$10.61	<input type="checkbox"/>	\$3,862.49
05/07/2018	Check 1094 ③	Paloma Turnball cross country	\$135.60		\$15.60	\$10.61	<input type="checkbox"/>	\$3,726.89
05/09/2018	Check 1095 ④	Melissa Carroll invoices for dance 6-8 and canteen	\$284.74				<input type="checkbox"/>	\$3,442.15
			\$667.49		\$37.71	\$25.65		\$3,442.15
			667.49	0.00	37.71	\$25.65		\$3,442.15

Opening Balance: \$4,109.64

① 62.05 was the receipt provided by Marie Deli platters.

② Mellissa drinks for cross country 135.60

③ Paloma - same as above

④ Melissa hot dogs for cross country.

Category Umbrella Overview Report(Select Date Range)

Date ... Range
05/01/2018...05/31/2018

St. Francis of Assisi
CIBC
St. Francis of Assisi General Accour

Unassigned Category Umbrella Type				
School Council				
Hot Lunch School Council				
School Council-General				
11001		\$0.00	\$0.00	\$0.00
11000		\$4,109.64	\$667.49	\$3,442.15
Umbrella Total:		\$4,109.64	\$667.49	\$3,442.15
Umbrella Type Total:		\$4,109.64	\$667.49	\$3,442.15
Grand Total:		\$4,109.64	\$667.49	\$3,442.15

Summary for: Track n Field
Cat. #: 4001

Contact Person:
Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
05/11/2018	Direct Deposit 1783092	Track N Field 2018		\$1.96			<input type="checkbox"/>	\$1.96
05/14/2018	Direct Deposit 1787463	Track N Field 2018		\$3.92			<input type="checkbox"/>	\$5.88
05/14/2018	Direct Deposit 1791621	Track N Field 2018		\$1.96			<input type="checkbox"/>	\$7.84
05/15/2018	Direct Deposit 1791637	Track N Field 2018		\$1.96			<input type="checkbox"/>	\$9.80
05/15/2018	Direct Deposit 1795704	Track N Field 2018		\$3.92			<input type="checkbox"/>	\$13.72
05/16/2018	Direct Deposit 1795749	Track N Field 2018		\$1.96			<input type="checkbox"/>	\$15.68
05/16/2018	Direct Deposit 1795719	Track N Field 2018		\$17.64			<input type="checkbox"/>	\$33.32
05/16/2018	Check 1106	A L C D S B Fort Henry	\$87.00				<input type="checkbox"/>	(\$53.68)
05/16/2018	Deposit 62			\$2,333.00			<input type="checkbox"/>	\$2,279.32
05/17/2018	Direct Deposit 1801002	Track N Field 2018		\$3.92			<input type="checkbox"/>	\$2,283.24
05/18/2018	Direct Deposit 1805157	Track N Field 2018		\$3.92			<input type="checkbox"/>	\$2,293.04
05/22/2018	Direct Deposit 1809597	Track N Field 2018		\$5.88			<input type="checkbox"/>	\$2,298.92
05/22/2018	Direct Deposit 1813843	Track N Field 2018		\$5.88			<input type="checkbox"/>	\$2,304.80
05/22/2018	Check 1113	Melissa Carroll Invoices cross country / track n field	\$687.20		\$40.86	\$27.78	<input type="checkbox"/>	\$1,617.60
05/22/2018	Check 1114	Cindy Carquez invoices for canteen track n field cross country	\$187.87		\$20.23	\$13.76	<input type="checkbox"/>	\$1,429.73
05/22/2018	Check 1115	Paloma Turnbull invoices for cross country and track n field	\$10.00				<input type="checkbox"/>	\$1,419.73
05/28/2018	Direct Deposit 1832956	Track N Field AGAIN * RAIN DATE * 2018					<input type="checkbox"/>	\$1,421.69

\$2333.00
going in
885.07
coming out
\$4890.08
↳ total
for June 4

St. Francis of Assisi Catholic School

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Tel: 1 (613) 546.5981 Fax: 1 (613) 546.0463

flhpstfa@alcdsb.on.ca www.alcdsb.on.ca/school/stfa



Principals Report – June 4, 2018

Ongoing Programs

Paws for stories continues each Tuesday afternoon

Coding Club – 3-5

Roots of Empathy

Lego Club – K-2

Programs in Progress

Track & Field

Kindergarten Transition Meetings

May 29 – Islamic Educator Visit -6/8 Community

May 30 – School Track & Field Day – Holy Cross

May 31 – Introduction to Social Studies Curriculum

- Grade 7/8 Student Visit to Regi

June 1 – School Mass

June 4 – Student Vote

June 5 – 7/8 Flag Football – Regi

June 6 – Queens U - Tech N Tinker Trailer Visit – Grades 1 -8

June 6 – Little Cataraqui Creek Visit – 1-2

- Flag Football – Regi – Grades 7/8
- Setup for Provincial Election – St. Francis is a polling station

June 11-13 – Community Building Days – Ryan Centre W.I.

June 15 – Panther Fun Day Grades 3-6

June 18 – Track & Field -Tyke and Pee Wee

June 19 – Track & Field -Bantam

June 20 – Track & Field -Rain Date

June 21 – Grade 8 Graduation 5:30 Mass -Holy Family Catholic Church

- Boat Cruise 7:00 p.m. – 10:00 p.m.

June 22 School Mass

- Jump Rope for Heart
- TD Summer Reading Club – KFPL – JK -8

June 27 – 6-8 Trip to Wicked in Toronto

- Grade 1/2 Trip to bowling

June 28 – Last Day of School – Reports Sent home to families

June 29 – P.A. Day



APPLICATION FORM

School Number: 756642
Regional Office: Ottawa Regional Office

PARENTS REACHING OUT (PRO) GRANTS FOR SCHOOL COUNCILS

2018-2019

Title: Mental Health and Wellness
Application Number: 20059097

Name of School Board: Algonquin and Lakeshore CDSB

Grant Year: 2018-2019

School Information

Name: St. Francis of Assisi Catholic School
Type: Elementary

Address: 114 Wiley Street, Kingston, K7K5B5

Phone no.:
Fax no.:

Principal: Daniel Finn
E-mail address: finn@alcdsb.on.ca

School Council Chair: Paloma Turnbull/Melissa Carroll
E-mail address: palomaturnbull@outlook.com

Do you have a partner?: Yes, Partner With Organization

Partner Organization #1

Name of Partner Organization: Queen's University/ Canadian Mental Health/ Hotel Dieu

Address (Street no. and name):

City/Town:

Postal Code:

Organization Email Address:

Name of Organization Contact Person:

PROJECT INFORMATION

School Number: 756642
Regional Office: Ottawa Regional Office

1. Indicate the barriers to parent engagement being addressed by your project.

Other

If Other is selected, please specify details. School community resides in an area of low socioeconomic area and as a result our families often lack knowledge of mental health issues and resources available and coping strategies to manage mental health.

2. Select up to three statements that best describe how your project will engage parents:

Eliminate barriers that may prevent parents from fully participating in their children's learning;
Enhances parent involvement with their children's learning to support student achievement and well-being;
Provide parents with the knowledge, skills and tools they need to support student learning at home and at school

3. Does the project support a provincial priority? Please select up to three that best apply.

Student Well-Being;
Healthy Schools;
Safe Schools

4. Project Details

i) What will be done?

Our School Council would like to hold an event during the 2018/2019 school year. For this event(s) we plan to invite parents, staff and children. We would like to host the event in the evening. We plan to work with the school to bring in one or two local guest speakers to talk about the importance of Mental Health and Wellbeing in children and provide parents with resources and strategies to help parents support their child/ren.

ii) Why do you want to organize this project?

We feel that mental health at any age is important to overall health and wellbeing. With an increased number of children and youth being diagnosed with mental health issues parents require help and resources in order to assist their children manage and overcome these mental health challenges and go on to lead healthy and successful futures.

iii) How does this enhance parent engagement in support of improved student achievement, human rights and equity, and well-being?

Knowing that there are both visible and invisible signs of a child suffering from Mental Health Issues we aim to help parents understand that they are able to help; by means of outside resources or by knowing where to turn. Knowing that they are not alone in the process and there is help available.

iv) Who will do it?

Working with school and board staff we will reach out to our Community agencies specializing in the field of mental health and wellness such as Canadian mental health, Queen's University and Hotel Dieu Hospital and our community police services officer to attain a guest speaker(s) whom is familiar with and specializes in the field of mental health and related issues in children and youth.

v) How will it be done?

We along with the school staff have been in contact with the above mentioned community agencies. Our intent is to work closely with these professionals to gather input and suggestions and to create a workshop/seminar/speakers according to what they feel would most benefit our school and families

vi) When will it be done?

We plan to host this event(s) during the 2018/2019 school year.

vii) How will you evaluate your project?

To evaluate our project, we will survey parents after our event(s) to gather feedback to assess whether our objectives were met. In addition, we will seek their ideas and suggestions regarding future Mental Health and Wellness events.

PROPOSED BUDGET INFORMATION

School Number: 756642
Regional Office: Ottawa Regional Office

Budget Details

Category	Description	Estimated Cost
Refreshments --- Rafrâichissements	Refreshments	200
Printing of parent resources --- Impression de ressources pour les parents	Printing	75
Childcare during events for parents --- Garde d'enfants lors d'événements pour les parents	Childcare	150
Facilitator/Speaker - travelling expenses and/or fees --- Conférencier(s) - frais de déplacement et honoraires	Speaker	275
Facilitator/Speaker - travelling expenses and/or fees --- Conférencier(s) - frais de déplacement et honoraires	Speaker	300

Total Funds Requested: \$1,000.00

By submitting this application form, it is declared that both the school council chair and the school principal have read this proposal and will comply with the 2018 - 2019 Project Guidelines and Terms and Conditions.

It is further declared that the proposal adheres to the by-laws of the school council and the requirements, regulations, guidelines and policies of the district school board with respect to school councils.

It is also understood that the Ministry may disclose details of the application either upon request or through information provided by the Ministry.

Upon submission, you will receive an email that your application has been received along with a copy of your application. In addition, both the school council chair and the school principal will automatically receive confirmation that this application has been submitted.

I have read the above declaration statement, and I agree.

Submitted date: 2018-05-29 11:24

Submitted by: Paloma Turnbull